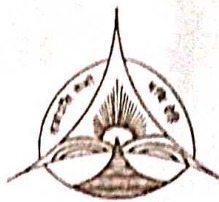


# Jesus and Mary College

University of Delhi  
Chanakyapuri, New Delhi - 110021  
Accredited by NAAC with A+ Grade



Tel No. : +(91)-(011)-26110041, 26875400  
Fax No. : +(91)-(011)-24105486  
Website : <http://www.jmc.ac.in>  
Email Id : [admin@jmc.ac.in](mailto:admin@jmc.ac.in)  
[info@jmc.ac.in](mailto:info@jmc.ac.in)  
[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

**Jesus and Mary College**  
**Chanakyapuri, New Delhi**

## Minutes of the Internal Quality Assurance Cell Meeting

December 21, 2022

Held in the Conference Room

### Agenda:

1. To Present the Annual Quality Assurance Report (AQAR) for the year 2021-22 to be submitted to National Assessment and Accreditation Council (NAAC).
2. To present the analysis of feedback received from Students.
3. To Finalise the dates for Academic Administrative Audits for the year 2022-23.
4. To initiate the process for applying to the competent authority for funds to build a Students Hostel in the College.
5. Any Other matter with the permission of the Chair.

The following members were present:

1. Professor Sandra Joseph, Principal, (Chairperson)
2. Ms. Smita Gupta, Economics Department (Faculty)
3. Ms. Rama Saxena, Mathematics Department (Faculty)
4. Prof. Amita Tiwari, Hindi Department (Faculty)
5. Dr. Sona V Andrew, Department of Elementary Education (Faculty)
6. Dr. Shefali Mishra, Psychology Department (Faculty)
7. Dr. Amrita Sastry, Sociology Department (Faculty)
8. Mr. Jobin Thomas, English Department (Faculty)
9. Sr. (Dr) Marina John, (Management Representative)

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Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : [admin@jmc.ac.in](mailto:admin@jmc.ac.in)

[info@jmc.ac.in](mailto:info@jmc.ac.in)

[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

10. Ms. Sharmi Palit (Alumni Representative)
11. Ms. Angel Rean George (Student Representative)
12. Prof. Saumen Chattopadhyay (External Member)
13. Dr. Pavitra Bhardwaj (Coordinator)

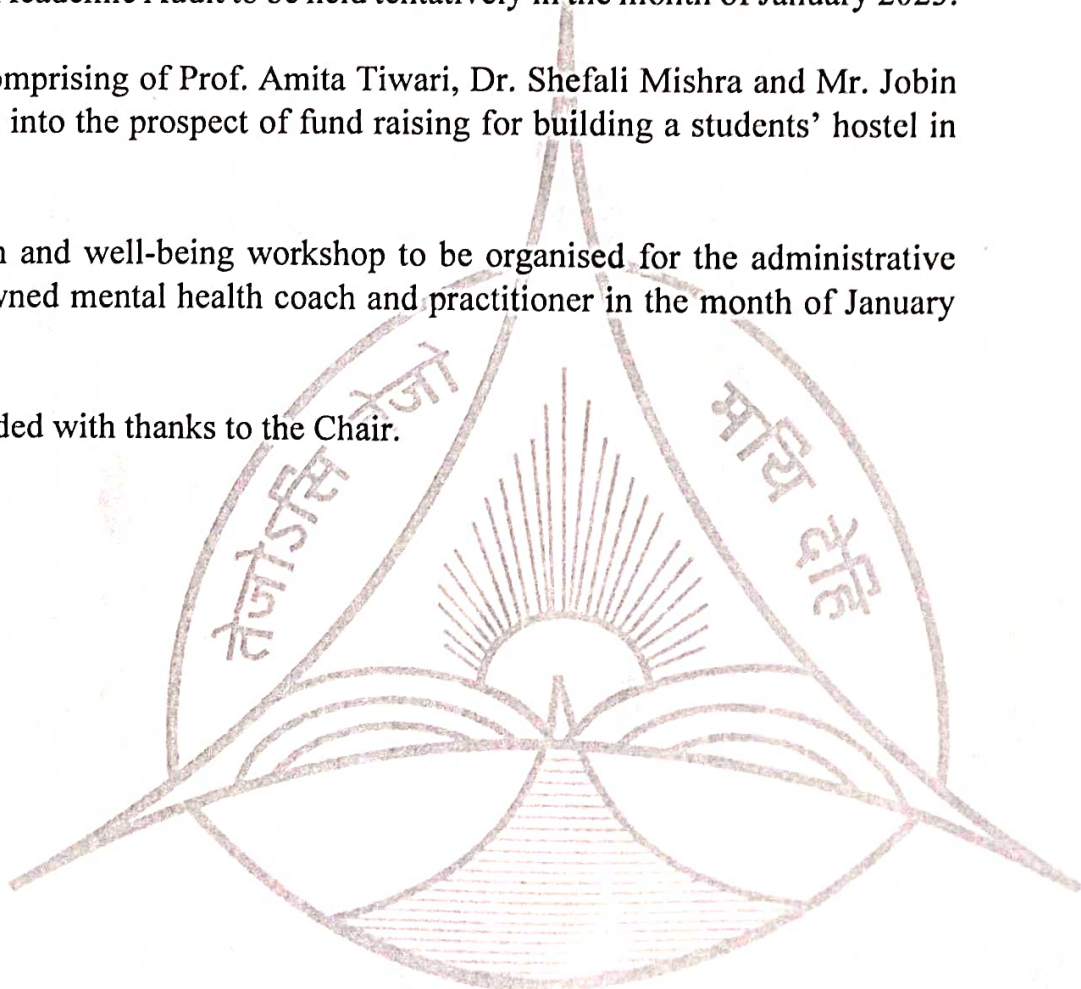
The meeting began with a prayer.

The following decisions were taken after due deliberation:

1. The Annual Quality Assurance Report (AQAR) for the year 2021-22 was presented by Dr. Pavitra Bhardwaj (Coordinator IQAC) before the Internal Quality Assurance Cell Members and Management Representative.

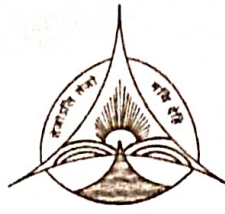
The same was approved for uploading on the National Assessment and Accreditation Council (NAAC) portal.

2. Ms. Rama Saxena presented an analysis of the feedback received from students.
3. Administrative Academic Audit to be held tentatively in the month of January 2023.
4. A committee comprising of Prof. Amita Tiwari, Dr. Shefali Mishra and Mr. Jobin Thomas to look into the prospect of fund raising for building a students' hostel in the College.
5. A mental health and well-being workshop to be organised for the administrative staff by a renowned mental health coach and practitioner in the month of January 2022.
6. The meeting ended with thanks to the Chair.



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[info@jmc.ac.in](mailto:info@jmc.ac.in)  
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